



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257
(760) 550-3264 or email: BombayBeach2015@gmail.com
<https://bombaybeachcsd.specialdistrict.org>

Special Called Meeting Minutes

Board of Directors

James Connelly – Board Chair
Kimberly Hernandez – Vice Chair
Paedrin Fusco
Candace Youngberg
Cameron Leslie

Date: September 14, 2023
Time: 5:00 P.M for Closed Session
6:00 PM for Open Session
Place: 9590 Ave C, Bombay Beach
Niland, CA 92257

1. **CALL TO ORDER:** The meeting was called to order at 5:10 P.M. by Director Connelly.
 - A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.
 - B. Roll Call

Director Connelly	Present
Director Hernandez	Present
Director Fusco	Present
Director Youngberg	Present
Director Leslie	Present

Five of five Directors present. Quorum met.
Staff Present: Secretary: Augustine Sadorra

2. **APPROVAL OF THE AGENDA:** The Board will approve the agenda for the Special Called Meeting for September 14, 2023 as is or delete/clarify any item on the agenda.

Motion made by Director Connelly to approve the agenda for September 14, 2023 Special Called Meeting as presented. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (5-0-0)

3. **PUBLIC COMMENT ON CLOSED SESSION ITEMS:** This is an opportunity for members of the public to address the Board on subject relating to closed session items only.
None Heard

4. The Board will go into CLOSED SESSION.
A. To Consider Public Employee volunteer Resignation/Release. Government Code § 54957.)

Motion made by Director Youngberg to go to closed session. Motion seconded by Director Leslie. Motion passed by unanimous vote of Board members present. (5-0-0)

The Board went into closed session at 5:13 PM.

The Board returned to open session at 5:21 PM
At 5:21 PM the Board took a recess to reopen at 6:00 PM.

5. CALL TO ORDER AND RETURN TO OPEN SESSION AT 6:00 P.M.

A. CALL TO ORDER: The meeting was reconvened and called to order at 6:02 P.M. by Director Connelly.

C. Report from Closed Session

The Board provided Direction to the Secretary

6. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes of the Special Called Meetings of July 10, August 4 and 24 of 2023.

Motion made by Director Youngberg to approve the meeting minutes of the Special Called meeting of June 13 and Regular Meeting of June 15, and Special Called Meetings of July 10, August 4 and 24 of 2023.. Motion seconded by Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

7. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board's jurisdiction, but not an item on the published agenda. Public Comment on agenda items will be allow when agenda items is called by the Board.

Speaker #1 – Request from local resident that the Board should find a way to inform the local residents of what is going on in the Community.

Speaker #2 – Commented that the Community Building needs to be cleaned up, asked why is it so cluttered.

Speaker #3 – Wanted to know if the Community Building could be used as a Cooling Center for Bombay Beach.

Speaker #4 – Wanted to know if the District could set up a program where wellness checks could be arranged for local residents that lived alone, were elderly, or just needed frequent looking out for.

Speaker #5 – Wanted to know if someone with legal expertise could come out to Bombay and explain some ideas to the local residents on how to set up their properties in case of their death and other legal information for elderly citizens.

8. REPORTS.

A. Flooding at Bombay Beach – Report from ERU.

- (1) Who Responded to Hurricane Hillary?
Director Youngberg reported that 26 volunteers stepped up to help curb the floodwaters when Hurricane Hillary came to Bombay Beach. Volunteers filled sandbags, made sure water pumps were in operating order then stationed the pumps on 5th Street at Avenues A and Isle of Palm. Volunteers came from Range Road, Spa Road, Lark Spa, Part Time Bombay Residents and others.
- (2) What Does Bombay need to protect the Town?
During the last Storm on September 1, 2023, all but one water pump were left in a usable condition. It has been determined that in order to withstand another rain storm, the District will need four working water pumps and backup generators for the Community Center and the Fire Station.

B. FINANCIAL REPORT The Board will hear a report on the financial status of the District as of August 31, 2023.

(1)	Balance in County Fund Account	
(2)	Bank of America Accounts	
	a. General Checking Account (ending 1946)	
	b. Savings Account (6398) Bombay North	
	c. Savings Account (5949)	
	d. Savings Account (8163)	
1.	County Auditor Account.	\$ 17,578.24
	Positive Balance in County Fund Account	<u>\$ 17,578.24</u>
2.	Bank of America Accounts	
	General Checking Account (ending 1946)	\$ 15,548.07
	Savings Account (6398) Bombay North	9,665.65
	Savings Account (5949)	50,806.90
	Savings Account (8163)	67,801.83
	Bank Accounts Total	<u>\$ 143,822.45</u>
	TOTAL CASH ASSETS	<u>\$161,400.69</u>

Motion to approve the financial report was made by Director Youngberg. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

- C. The Board will hear a report on the Park Grant application process. (Youngberg)

The County provided an exemption letter for CEQA. The exemption requirement has been sent to the State Parks office. The Secretary is working with the State Parks office to complete the deed restriction requirement land after that the District can seek bids to put in the Park splash pad.

- D. The Board will hear an update on the Kitchen Remodel Project. (Youngberg)

County Health Department came out to inspect the kitchen and made a list of things that need to be done to pass. We sat with the contractor and decided that the district will use part of the \$10,000.00 still owed to the contractor to purchase a new 3 compartment sink and food prep sink and contractor will install and rearrange the kitchen plumbing to fit what we had originally planned to accommodate the sinks as well as complete the list that the county sent.

- E. The Board will hear a report on the process to establish an Emergency Medical Response Unit, to include an update on the communications/scheduling app. (ERU Admin)

Director Fusco reported that a number of volunteers have been CPR certified and will be enrolled in CERT training. Approximately a dozen volunteers are scheduled to attend the Disaster Conference in Los Angeles.

- F. The Board will hear a report on the status of the medical trailer. (Youngberg)

All repairs have been finished by Quinn as far as plumbing and sewer. AC needs to be replaced. Electrical pole needs to be straightened up at rear of trailer. Ramp needs to be repaired.

- G. The Board will hear a report on the process to acquire the Fire Department Building at Bombay Beach (Fusco)

The Districts legal council is working on getting the Fire Station Property back into the District name.

- H. The Board will hear a report on what to do with the Large Water pump that belongs to the District. (ERU Admin)

At the CSDA conference, GovDeals company came forward to help the District sell the water pumps and any excess equipment on their website. The pumps will get registered and hopefully they get sold.

9. DISCUSSION/ACTION ON THE FOLLOWING:

- A. The Board will consider approving application to the FEMA Community Disaster Loan Program. (Hernandez)

Motion made by Director Connelly to table the issue. Motion seconded by Director Leslie. Motion passed by unanimous vote of the Board members present (5-0-0)

- B. The Board will discuss and act on replacing a Board Appointment to act as oversight committee to oversee the Emergency Response Unit (ERU).

Motion made by Director Fusco to accept resignation of Director Youngberg from the ERU oversight committee. Motion seconded by Director Leslie. Motion passed by unanimous vote of the Board members present (5-0-0)

Motion made by Director Connelly to appoint Director Hernandez to the ERU oversight committee. Motion seconded by Director Leslie. Motion passed by unanimous vote of the Board members present (5-0-0)

- C. The Board will discuss and act on accepting resignation of an ERU Administrator.

Motion made by Director Connelly to accept resignation of ERU Administrator Guerrero. Motion seconded by Director Hernandez. Motion passed by unanimous vote of the Board members present (5-0-0)

- D. The Board will announce the opening of a volunteer ERU Administrator.

Motion made by Director Youngberg to authorize the publication of an opening in the District for a volunteer ERU Administrator. Motion seconded by Director Fusco. Motion passed by unanimous vote of the Board members present (5-0-0)

- E. The Board will consider adopting the Uniform Public Construction Cost Accounting Act (Youngberg)

The Board requested this item be carried to next meeting.

- F. The Board will consider applying for a Fire Department Identification Number. (Youngberg)

The Board requested this item be carried to next meeting.

- G. The Board will considering entering the Brawley Cattle Call Parade to represent Bombay Beach to involve the Community Services District, the Kidz Club, and the Emergency Response Unit (Youngberg)

Motion made by Director Connelly to approve entering the Brawley Cattle Call Parade to represent Bombay Beach to involve the Community Services District, the Kidz Club, and the Emergency Response Unit. Motion seconded by Director Leslie. Motion passed by unanimous vote of the Board members present (5-0-0)

- H. The Board will consider purchasing a book on how to be a better Board.
(Youngberg)

Motion made by Connelly to purchase a book on how to be a better Board to be read by Board Members. Motion seconded by Director Fusco. Motion passed by unanimous vote of the Board members present (5-0-0)

- I. The Board will discuss and consider having the Policy Committee develop a new policy regarding communications with outside sources and developing a Board appointed person to act as communication liaison for the District (Youngberg)

The Board requested this item be carried to next meeting.

- J. The Board will consider issuing District funded cell phones. (Hernandez)

Motion made by Director Connelly to approve issuing District funded cell phones to Board members. Motion seconded by Director Fusco. Motion passed by unanimous vote of the Board members present (5-0-0)

- K. The Board will discuss and take action to approve reimbursement to Mr. Alvarez for repair of a generator that was loaned to the District (Youngberg)

Motion made by Director Connelly to approve reimbursement to Mr. Alvarez for repair of a generator that was loaned to the District. Motion seconded by Director Fusco. Motion passed by unanimous vote of the Board members present (5-0-0)

- L. The Board will discuss and take action on where and how the installation of the art display know as "ascension" will be authorized to be displayed.(Bhen)

Bhen reported that all permits have been submitted to the County. Motion made by Director Youngberg to appoint Directors Connelly and Leslie to an ad hoc committee to sit with Bhen to determine where the display know as ascension will be placed. Motion seconded by Director Hernandez. Motion passed by unanimous vote of the Board members present (5-0-0)

- M. The Board will discuss and take action on purchase, maintenance and upkeep of a District domain.

In discussion; District IT explained how the District website is hosted by Streamline. Discussed were shared data solution, using google workspace and other business solutions. Concerns were mentions such as data recovery and email providers.

5. COMMUNITY REPORTS:

None Heard

6. BOARD DISCUSSION/DIRECTIVES:

Directors will discuss their plans for the 2023 CSDA Annual Showcase Conference. Director will provide transportation for all six attendees and will submit claim for mileage reimbursement and per diem.

The Board directed the Secretary to add to next regular meeting agenda, discussion/approval of a pay raise for the Account Clerk.

7. DIRECTOR REPORTS: None

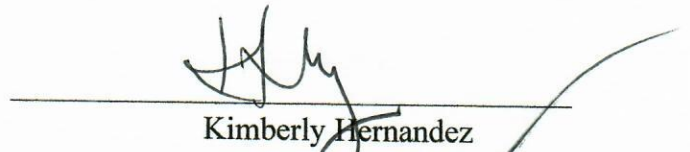
8. ADJOURNMENT:

Motion made by Director Youngberg to adjourn. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (5-0-0)

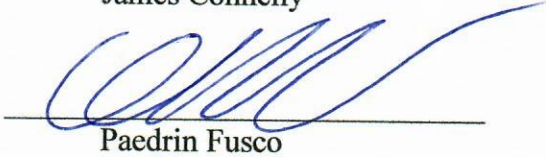
Meeting adjourned at 8:25 PM.



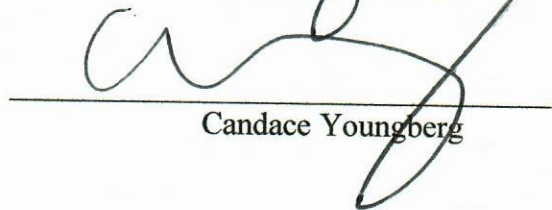
James Connelly



Kimberly Hernandez



Paedrin Fusco



Candace Youngberg



Cameron Leslie

Attested to: 
Augustine Sadorra, Secretary