



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT  
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257  
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<https://bombaybeachcsd.specialdistrict.org>

**Special Called Meeting Minutes**

**Board of Directors**

William Rohler  
Michael Burnell  
Paedrin Fusco  
Candace Youngberg

Date: July 22, 2022  
Time: 06:00 P.M.  
Place: 9590 Ave C, Bombay Beach  
Niland, CA 92257

1. CALL TO ORDER: The meeting was called to order at 6:05 p.m. by Director Rohler.
  - A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Director Rohler.
  - B. Introduction of County Board of Supervisor appointed Directors for the Bombay Beach Community Services District. Director introduced newly appointed Directors Fusco and Youngberg
  - C. Roll Call
 

Director Rohler	Present
Director Burnell	Not Present
Paedrin Fusco	Present
Candace Youngberg	Present

Three of Five Directors present. Quorum met.  
Staff Present: Secretary: Augustine Sadorra  
Custodian: Michael Patterson

2. APPROVAL OF THE AGENDA: The Board will approve the agenda for July 22, 2022 Special Called Meeting as is or delete/clarify any item on the agenda.

Motion made by Director Rohler to approve the agenda for July 22, 2022 Special Called Meeting as presented. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (3-0-0)

3. APPROVAL OF THE MINUTES: The Board will review and approve the meeting

minutes of the May 19, 2022 Regular Meeting, the June 9, 2022 Special Called Meeting and the results of the proposed June 16, 2022 Meeting. Motion made by Director Rohler to approve the meeting minutes as presented by staff. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (3-0-0)

4. FINANCIAL REPORT The Board will hear a report on the financial status of the District as of June 30, 2022.

A.	County Auditor Account.	\$ <u>24,071.70</u>	
	Positive Balance in County Fund Account	\$ <u>24,071.70</u>	
B.	Bank of America Accounts		
	General Checking Account (ending 1946)	\$ 7,765.51	
	Savings Account (6398) Bombay North	24,663.61	
	Savings Account (5949)	65,778.26	
	Savings Account (8163)	87,762.89	
	Bank Accounts Total	\$ <u>185,970.27</u>	
	<b>TOTAL CASH ASSETS</b>		<b><u>\$210,041.97</u></b>

Motion to approve the financial report was made by Director Rohler. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (3-0-0)

5. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board's jurisdiction, but not an item on the approved Agenda.

- Speaker #1 - Person requested the Community Center interior be painted and the lighting be updated to help improve the building looks.
  - Requested the Kids workshop be allowed to:
    - o Display the children's projects in the Building
    - o Paint a mural on the outside of the building under the covered porch area
  - The Secretary was directed to put the requested items on the next agenda
- Speaker #1 - Requested a committee to be formed to Beautify A Street.
  - The Secretary was directed to put the requested items on the next agenda
- Speaker #3 - Comite Civico made a presentation providing information on the developments in the North County Area related to Lithium extraction and the possible financial opportunities available. A survey was distributed to gather information from the public on their input on the lithium issue.

6. The Board will act on filling a vacancy on the Board of Directors for applications approved by the Imperial County Board of Elections. Appointment will be made following Gov. Code 1780.  
Applicants to be publically interviewed for Board Appointment: Imperial County

Election Office has approved the following applicants eligible to be selected to the Board:

Motion to open nomination was made by Director Rohler. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (3-0-0)

Nomination made by Director Rohler to nominate James Connelly.

Motion to Close nomination was made by Director Youngberg. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (3-0-0)

Motion to appoint James Connelly as Director was made by Director Rohler. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (3-0-0)

The Secretary preformed the Swearing in of Director Patterson and Appointment Certificate signed by Board. Director Connelly was seated to the Board.

7. The Board will Reorganize by:

A. Confirming a Board Chair

Motion to appoint Director Rohler as Board Chair until Regular Meeting November 17, 2022 was made by Director Youngberg.

Director Rohler accepted the nomination.

Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (4-0-0)

B. Selecting Vice Chair.

Motion to appoint Director Connelly as vice chair until Regular Meeting November 17, 2022 was made by Director Fusco.

Director Connelly accepted the nomination.

Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (4-0-0)

8. Approval to Submit Statement of Facts, Roster of Public Agencies Filing.

It is recommended that the Board approve submitting a revised Statement of Fact to the Secretary of State, listing of Board Directors and Officers.

Motion to approve submitting a revised Statement of Fact to the Secretary of State, was

made by Director Youngberg. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (4-0-0)

- 9. Approval of the Imperial County Auditor/Controller Authorized Signature List. It is recommended that the Board approve the Imperial County Auditor/Controller Authorized Signature List.

Motion to approve the Imperial County Auditor/Controller Authorized Signature List was made by Director Fusco. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (4-0-0)

- 10. The Board will select an authorized check signer for the Bank of America Checking Account.

Motion to replace Gloria Town with James Connelly as an authorized check signers for the Bank of America Account was made by Director Fusco. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (4-0-0)

- 11. BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. The Board will adopt Resolution 2022-07-01 “Resolution to adopt the 2022-2023 District Budget.

Motion made by Director Youngberg to adopt Resolution 2022-07-01 “Resolution to adopt the 2022-2023 District Budget. Motion seconded by Director Rohler.

Roll Call Vote

William Rohler	<u>Aye</u>
Michael Burnell	<u>Not Present</u>
James Connelly	<u>Aye</u>
Paedrin Fusco	<u>Aye</u>
Candace Youngberg	<u>Aye</u>

Resolution adopted and passed by unanimous vote of Board members present. (4-0-0)

- B. The Board will confirm the services of George J. Woo, CPA to conduct the annual District fiscal year end audit.

Motion made by Director Rohler to confirm the services of George J. Woo, CPA to conduct the annual District fiscal year end audit as specified in confirmation letter dated May 31, 2022. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

- C. Information update on Emergency Response Services.

**\*Motion to carry items 11B through 11H to a special called meeting to discuss Public Safety. Meeting to be held Wednesday, July 27, 2022 at 1:00 P.M.** was made by Director Youngberg. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

- D. \*The Board will discuss the process to begin development of the Bombay Beach Fire Department
- 1) Development of MOU between County Fire and Bombay Beach Community Services Dist.
  - 2) Who will control and process applications, will the County provide livescan support.
  - 3) Who will schedule training and document certifications of EMS Volunteers
  - 4) How does the Board foresee the establishment and development of the Fire station.
- E. \*The Board will discuss and act on who is in charge at the Bombay Beach Fire Station, the fire department building is a county facility. District staff has been directed to develop a Memorandum of Understanding with the County of Imperial to use the Bombay Beach Fire Station.
- At Last meeting the County Fire Chief declared that the BBCSD is in charge of the Fire Station.
- The County will continue to provide training and certifications for BB volunteers.
- F. \*The Board will provide direction on development of policy and procedures to schedule and provide County provided training for Fire Station volunteers.
- G. \*The Board will provide direction on development of policy and procedures to process applications as volunteers to the Bombay Beach Fire Department. Staff has provided the Board with a draft procedure. The Board will provide final instructions and approval of the Board Procedures.
- H. \*The Board will discuss the future use of the District Medical Building
- I. Repair and resurfacing of Bombay Beach Streets – Report from the Imperial County Public Works Department.

An email from Imperial County Public Works Department was read as follows:

The Bid opening is on June 24, 2022 at 2:00PM. After that, it should take another 4-6 weeks to get a response.

- J. Flooding at Bombay Beach - The Board will discuss the need for County and Imperial Irrigation District to assist in preventing flooding at Bombay Beach.

Discussion was heard on how and what to do to move this item forward: it was recommended to see if the Imperial Irrigation District, Army Corps of Engineers, Coachella Valley Water District and the Bombay Beach Community Services District and come together to resolve the flooding problem.

- K. The Board will hear a report on the Park Grant application process and approve documents for receiving the Grant (Candy Youngberg)

The remaining obstacle is obtaining the California Environmental Quality Act (CEQA) from the County. The Secretary was directed to contact the Districts Counsel to help in getting CEQA completed.

- L. The Board will hear a report on the Kitchen Remodel Project (Steve Johnson)

The County still requires a site plan, specifications of equipment intended to be installed and a menu to determine what will be served in the Kitchen. Daniel Guerrero has volunteered to create a site plan and listing the equipment. Steve Johnson has received information from Supervisor Ryan Kelly that the District could get a waiver for the \$1,000.00 application fee of the application to the County. A donation was received from the Bombay Beach Artist Community of a new commercial refrigerator and freezer.

- M. District Internet – The Board will discuss purchasing installing internet connectivity for the District Office.

A delay in purchasing a new internet connection was directed until contact with tower agency providing internet service confirms they can continue to provide service.

- N. The Board will discuss and act on the equity to all Clubs/Organizations/Groups in the use of the Community Building, particularly whether all Clubs/Organizations/Groups may store their supplies in the Community Building. Clean up rules for all Clubs/Organizations/Groups will be discussed.

Discussion was heard on the need to set standards on use of the Building. Motion by Director Rohler to move this issue to the next regular meeting in October 2022. Motion seconded by Director Youngberg. Motion passed by unanimous vote of board members present. (4-0-0)

- O. The Board will discuss and act on installing streaming meeting equipment (Zoom type) in the District office (Burnell).

Motion by Director Rohler to move this issue to the next regular meeting in October 2022. Motion seconded by Director Youngberg. Motion passed by unanimous vote of board members present. (4-0-0)

- P. The Board will hear a report on the installation of a shade at the Dumpster Trash Collection Site.

The shade structure is complete. There have been many positive comments from the public about the shade.

- Q. The Board will hear a report on the repair of the fence at the Trash Collection Site.

Thanks to Mark Pakkan who took on the project to repair the fence. All is complete and fence is repaired.

12. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. The Board will adopt Resolution 2022-07-02 “Resolution to Order the election on November 8, 2022 and Request the Imperial County Elections Department to conduct the election and consolidate the election with other jurisdictions holding an election.

Motion made by Director Youngberg to adopt Resolution 2022-07-02 “Resolution to Order the election on November 8, 2022 and Request the Imperial County Elections Department to conduct the election and consolidate the election with other jurisdictions holding an election. . Motion seconded by Director Connelly.

Roll Call Vote

William Rohler	<u>Aye</u>
Michael Burnell	<u>Not Present</u>
James Connelly	<u>Aye</u>
Paedrin Fusco	<u>Aye</u>
Candace Youngberg	<u>Aye</u>

Resolution adopted and passed by unanimous vote of Board members present. (4-0-0)

- B. The Board will discuss and act on approving the installation of the art display known as “Ascencion” on Bombay North. The display was introduced by students from SCI-Arc at the 2010 Coachella Fest.

Motion to discuss installation of the art display made by Director Rohler. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

Discussion included: Opinions made by Board, Insurance to protect the District, All cost to secure, provide dust abatement, infrastructure access, County permits and all necessary security for the display. Director Rohler preferred that art display be planned at a place other than Bombay North.

Motion made by Director Rohler to approve the installation of the art display known as “Ascencion” on a suitable property owned by the Bombay Beach Community Services District. Motion seconded by Director Youngberg . Motion passed by unanimous vote of Board members present. (4-0-0)

- C. The Board will act on approving the secretary to purchase a new office cell phone.

Director Youngberg offered to donate a newer model smart phone to the District for the Secretary to use.

Motion made by Director Rohler to accept the donation of the office cell phone. Motion seconded by Director Fusco. Motion passed by unanimous vote of Board members present. (4-0-0)

- D. The Board will approve the purchase of the sewer drain machine.

Motion made by Director Youngberg to approve the purchase of the sewer drain machine. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

- E. The Board will approve the upgrade of the Community Center toilets.

Motion made by Director Connelly to approve the upgrade of the Community Center toilets to include purchase up to new toilets, sink faucets and urinal flush mechanism. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (4-0-0)

- F. The Board will consider approval of the Insurance Coverage for the Squad Vehicle.

Motion made by Director Youngberg to approve the purchase of the Insurance Coverage for the Squad Vehicle. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)



13. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Youngberg to approve payment of accounts payable totaling \$1,062.19 in payments from county treasury account and \$6,809.27 in payments from Bank of America checking account. Motion seconded by Director Connelly. Motion passed by unanimous vote of Board members present. (4-0-0)

14. COMMUNITY REPORTS: None heard

15. The Board will go into CLOSED SESSION. § 54956.8 - CONFERENCE WITH REAL PROPERTY NEGOTIATORS. - Property: 2108 First Street Niland, CA 92257. APN: 002-202-005-001. Agency Negotiator: Cindy Hollenbeck, Post 801 American Legion, Bar and Grill Manager. Discussion with negotiator in regards to rental terms for the American Legion site.

No American Legion representative available to negotiate. Item carried to next meeting

16. BOARD DISCUSSION/DIRECTIVES: None Heard


17. DIRECTOR REPORTS: **The next Special Called meeting will be on July 27, 2022 at 1:00 P.M.** The next regular meeting of the Bombay Beach Community Services District is planned for **October 20, 2022 at 6:00 P.M.**


18. ADJOURNMENT: Motion made by Director Rohler to adjourn. Motion seconded by Director Youngberg. Motion passed by unanimous vote of Board members present. (4-0-0)


Meeting adjourned at 8:12 P.M.


  
William Rohler

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Michael Burnell

  
James Connelly

  
Paedrin Fusco

  
Candace Youngberg

Attested to:   
Augustine Sadorra, Secretary to the Board of Directors