



**BOMBAY BEACH COMMUNITY SERVICES DISTRICT
BOMBAY BEACH, CALIFORNIA**

9590 Avenue "C", Niland, CA 92257
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<https://bombaybeachcsd.specialdistrict.org>

Regular Meeting Minutes

Board of Directors

Michael Burnell – Chairperson
Krystal Worden – Vice Chair
Louis Knight
Gloria Town
William Rohler

Date: December 16, 2021
Time: 06:00 P.M.
Place: 9590 Ave. C Bombay Beach
Niland, CA 92257

1. CALL TO ORDER: The meeting was called to order at 6:04 p.m. by Director Burnell.

A. Pledge of Allegiance to the Flag – The Pledge of Allegiance to the Flag was led by Secretary Sadorra.

B. Roll Call

Director Burnell	Present
Director Worden	Present
Director Knight	Present
Director Town	Present
Director Rohler	Present

Five of five Directors present. Quorum met.

Staff Present: Secretary: Augustine Sadorra

2. APPROVAL OF THE AGENDA: The Board will approve the agenda for December 16, 2021 Regular Meeting as is or delete/clarify any item on the agenda.

Motion made by Director Burnell to approve the agenda for December 16, 2021 Regular Meeting with a correction to the numbering of agenda items. Change numbering after the first item #7 to #8 through # 13. Motion seconded by Director Worden. Motion passed by unanimous vote of Board members present. (5 -0-0)

3. APPROVAL OF THE MINUTES: The Board will review and approve the meeting minutes of the November 18, 2021 Regular Meeting and for the December 3, 2021 Special Meeting. Motion made by Director Burnell to approve the meeting minutes from the November 18, 2021 Regular Meeting and for the December 3, 2021 Special Meeting as presented by staff. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (5-0-0)
4. FINANCIAL REPORT The Board will hear a report on the financial status of the District as of November 30, 2021.

A.	County Auditor Account.	\$ 1,668.88	
	Positive Balance in County Fund Account	<u>\$ 1,668.88</u>	
B.	Bank of America Accounts		
	General Checking Account (ending 1946)	\$ 5,968.29	
	Savings Account (6398) Bombay North	22,712.24	
	Savings Account (5949)	65,763.00	
	Savings Account (8163)	91,741.61	
	Bank Accounts Total	<u>\$ 186,185.14</u>	
	TOTAL CASH ASSETS		<u>\$187,854.02</u>

Motion to approve the financial report was made by Director Burnell. Motion seconded by Director Rohler. Motion passed by unanimous vote of Board members present. (5-0-0)

5. OPEN FORUM /PUBLIC COMMENT: This is an opportunity for members of the public to address the Board on any subject matter within the Board’s jurisdiction, but not an item on the approved Agenda.

NONE HEARD

6. REORGANIZATION OF THE BOARD OF DIRECTORS:

- 1) Election of Chairperson of the Board for 2022.
Motion to appoint Director Worden made by Director Burnell as Board Chair for Calendar year 2022. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (5-0-0)
- 2) Election of Vice- Chairperson of the Board for 2022.
Motion to appoint Director Knight made by Director Worden as Board Vice Chair for Calendar year 2022. Motion seconded by Director Burnell. Motion passed by unanimous vote of Board members present. (5-0-0)

- A. Approval to Submit Statement of Facts, Roster of Public Agencies Filing.
It is recommended that the Board approve submitting a revised Statement of Fact to the Secretary of State, listing of Board Directors and Officers for 2022.

Motion made by Director Burnell to approve submitting a revised Statement of Fact to the Secretary of State, listing of Board Directors and Officers for 2022. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (5-0-0)

- B. Approval of the Imperial County Auditor/Controller Authorized Signature List. It is recommended that the Board approve the Imperial County Auditor/Controller Authorized Signature List.

Motion made by Director Worden to approve the Imperial County Auditor/Controller Authorized Signature List. Motion seconded by Director Burnell. Motion passed by unanimous vote of Board members present. (5-0-0)

- C. Set and Adopt the 2022 Board Meeting Calendar. It is recommended that the Board approve the 2022 Board Meeting calendar.

Motion made by Director Burnell to set and approve the 2022 Board Meeting Calendar to have regular quarterly meetings on the third Thursday of March, June, September and December of 2022. Motion seconded by Director Knight. Motion passed by unanimous vote of Board members present. (5-0-0)

7. OLD BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. Flooding at Bombay Beach - The Board will discuss the need for County and Imperial Irrigation District to assist in preventing flooding at Bombay Beach.

Director Knight recommended the item be addressed at next regular meeting. Imperial County Public works Director reported that the District should contact IID to see if this issue could be revived with the County to find a possible solution

- B. Beautification of A Street and Plant-a-Tree Program (Introduced May 16, 2019)
The Board will discuss the ideas and inputs from the public on how to beautify A Street and the possibility of starting a plant a tree program to beautify Bombay Beach.(Knight)

Discussion was around what type of plants should be planted. Recommendations to look to planting cactus, bird of paradise and mesquite trees. Directors Burnell and Knight agreed to survey A street and make a recommendation to the Board.

- C. The Board will receive an update on the purchase of a Perpetual Wall Plaques to list deceased members of the community.

The Perpetual Wall Plaque has been ordered. The public was asked to contact Director Knight or the Secretary with known names of Bombay Residents that have passed away so names can be gathered for the Plaque.

- D. The Board will discuss how to consider offers from various agencies interested in purchasing the lease on the Districts Cell Tower.(Knight)

In discussion, the Board agreed not to consider any offers to purchase the Bombay Beach cell tower contracts.

- E. The Board will hear a report on the Park Grant application process and approve documents for receiving the Grant.

All information to submit the grant application to the State Department of Parks for approval and disbursement of funds has been complied. Director Burnell signed all required documents for submission.

8. NEW BUSINESS – DISCUSSION/ACTION ON THE FOLLOWING:

- A. The Board will discuss the rental fees for the Community Building (Rohler)

Director Rohler reported that after review of the current rental structure, that this issue should be considered in the future when rental situations change.

- B. The Board will discuss the Transient Occupancy Tax (TOT) for AirBandB rentals (Burnell)

The Districts Consul has researched if the District had authority to establish a TOT. Based on legal opinion from Consul, the District can not impose the tax on local AirBandB rentals.

Imperial County Treasure reported that the County is not currently collecting TOT on Air B and B rentals.

- C. The Board will discuss the Upgrade of the Kitchen area of the District Building to meet County requirements use of the Kitchen for public events.(Burnell)

The cost for the initial visit for review by County Public Health is \$137.00. A check and application for consultation was delivered to the county on Dec 10, 2021. The District is waiting for County to set a review date.

- D. The Board will hear a Report on the Application for the COVID-19 Relief for Special District's Funding.
- E. The State announced that the Bombay Beach Community Services District has been awarded \$15,305.00 for the COVID-19 Relief for Special District's Funding.
- F. The District will discuss the possibility of allowing the art display known as "Ascension" to be set up on Bombay North (Burnell)

Motion to approve the request to allow ascension to be set up on Bombay North was made by Director Burnell. Motion did not receive a second. Motion Died for lack of a second.

- G. The Board will hear a report on the Cell Tower Light.(Knight)

In discussion, Director Burnell wanted to know when the tower renovation project would be complete and how soon after would the white light at the top of the tower be changed to red as before. Secretary was directed to find out.

- H. The Board will hear an update report on the Submission of Forms to the Imperial County Public Health Department to allow the use of the District Kitchen for temporary use during events.

Director Town reported that a temporary permit for the children's Christmas Party was approved.

9. COMMUNITY REPORTS:

- A. Fire Department: Director Knight reported that all was OK at the fire department.
 - a. Also that the Fountain of Youth Pancake Breakfast Fund donated \$500.00 for Bombay Beach Emergency Services.
 - b. Also the Fountain of Youth will have a fund raiser and dance on January 8, 2022 to raise funds for the Bombay Beach Emergency Services.

- B. Women's Club: Director Town reported that the Children's Christmas Party will be held on December 18, 2021.

Sonya asked that when flyers are put up, all flyers should be taken down after the event. Director Worden volunteered to take down all Women's club flyers after events.

- C. Local Activities
It was announced that the Fountain of Youth would be having their Christmas

Parade on Friday December 17, 2021.

10. DISCUSSION/APPROVAL TO ISSUE DEMANDS: It is recommended that the Board approve payment of accounts payable in the form of demands. Copy of list of demands is available upon request.

Motion made by Director Worden to approve accounts payable to the County totaling \$1,451.88 and electronic payments totaling \$4,553.00. Motion seconded by Director Burnell. Motion passed by unanimous vote of Board members present. (5-0-0)

11. BOARD DISCUSSION/DIRECTIVES: None Heard


12. DIRECTOR REPORTS: The next regular meeting of the Bombay Beach Community Services District is planned for March 17, 2021 at 6:00 P.M. This is a tentative date based on the progress of COVID-19 recovery.

13. ADJOURNMENT: Motion made by Director Burnell to adjourn. Motion seconded by Director Worden. Motion passed by unanimous vote of Board members present. (5-0-0)

Meeting adjourned at 6:46 p.m.




Michael Burnell



Krystal Worden



Louis Knight



Gloria B. Town



William Rohler

Attested to: 
Augustine Sadorra, Secretary to the Board of Directors